



# Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

The Suffolk Sheep Society  
 Unit 19, Ballymena Business Centre  
 Fenaghy Road, Galgorm  
 Ballymena  
 Co. Antrim  
 BT42 1FL

Service User Number

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FOR SUFFOLK SHEEP SOCIETY OFFICIAL USE ONLY  
 This is not part of the instruction to your Bank or Building Society.

Name(s) of Account Holder(s)


Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Instruction to your Bank or Building Society

Please pay the Suffolk Sheep Society Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with the Suffolk Sheep Society and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
Date

Reference

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Banks and Building Societies may not accept Direct Debit Instructions from some types of account

This guarantee should be detached and retained by the Payer.

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay by Direct Debit.
- If there are any changes to the amount, date or frequency of your Direct Debit the Suffolk Sheep Society will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request the Suffolk Sheep Society to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by the Suffolk Sheep Society or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building society
  - If you received a refund you are not entitled to, you must pay it back when the Suffolk Sheep Society asks you to
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.

